

Regular City Council Meeting  
June 10, 2014  
7:30 PM

**A. Call to Order:** The Regular Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow.

**Council Members Present:** Claire Blackburn, Helen Feuerborn, Verlin Springer, Karen Peters and Doug McIntosh.

**Staff present:** Doyle Sobba, Marla Gadelman and Jake Strobel.

**Guests Present:** Connie Weber, Marcia Springer, Rick Howard and Sister Loretta Roeckers.

**B. Public Comment:** None.

**C. CONSENT AGENDA:**

**Approval of Minutes of Meetings:** Helen Feuerborn made a motion to approve the minutes as written from the May 13, 2014, regular meeting. Karen Peters seconded the motion. Vote 4-0, with Claire Blackburn abstaining due to not being in attendance for said meeting, motion passed.

**Approval of Monthly Expenses:** After discussion, Verlin Springer made a motion to approve the expenses paid since the May 13, 2014, meeting. Helen Feuerborn seconded the motion. Vote 5-0, motion passed.

**D. ITEMS OF BUSINESS:**

1. **Library Board – Appointment of new member.** Mayor Snow announced that the Library Board needs to fill one vacancy. The Board is required to have seven members. Patti Rosey has resigned. Mayor Snow nominated Jessica Weber to fill the vacancy. Claire Blackburn made a motion to approve Jessica Weber as a member of the Library Board. Verlin Springer seconded the motion. Vote 4-0, with Karen Peters abstaining because she does not know Jessica Weber, motion passed.

2. **Rick Carpenter – Building Permit and Occupancy of Commercial Building.** The City Clerk reported that Mr. Carpenter had called a couple times inquiring whether there was any problem with making a personal residence in a commercial building and inquiring about a building permit for an addition to a commercial building. Mr. Carpenter had requested to be put on the agenda for tonight. We are unsure which commercial building he is interested in purchasing. Mr. Carpenter failed to appear at the Council Meeting. No action was taken by the council at this time due to Mr. Carpenter's failure to appear.

3. **Consider adoption of Ordinance No. 2014-1, Ordinance Authorizing Execution of Loan Agreement with KDHE for Kansas Public Water Supply Loan Fund for Financing Water Project.** Ordinance No. 2014-1 was presented entitled:

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN RICHMOND, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS PUBLIC WATER SUPPLY LOAN FUND FOR THE PURPOSE OF FINANCING A PUBLIC WATER SUPPLY PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT.**

Doug McIntosh made a motion to adopt said Ordinance. Karen Peters seconded this motion. Said Ordinance was read and considered and the motion for the passage of said Ordinance was carried by the vote of the Governing Body 5-0, the vote being as follows:

Yes: Doug McIntosh  
Karen Peters  
Verlin Springer  
Helen Feuerborn  
Claire Blackburn

No: None

The Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2014-1 and was signed and approved by the Mayor and attested by the Clerk. The Clerk was directed to publish the Ordinance one time in the official newspaper of the City.

**4. Other necessary City Business.**

- a. Marcia Springer, representing Richmond Community Building Board, informed that Council that the Community Building Board had water seeping and they believed there was a sewer problem. Mr. Tholen was called and he was able to cable or snake the drain for 180 feet to the city's main sewer line. Mr. Tholen believed it was a problem with the city's main. The Community Building Board requested that the City pay half or a portion of the \$263.28 bill since it was a problem with the city's sewer main. After discussion, Claire Blackburn made a motion to not pay any portion of the bill. Verlin Springer seconded the motion. Vote 4-0 with Karen Peters abstaining since she is a member of the Richmond Community Building Board, motion passed.
- b. Doyle Sobba reported that the hose on the water sales has been replaced with a good hose because the plastic hoses were breaking. Doyle has been approached by one individual requesting that a different hose be put on because it is costing him too much to fill his tank. This individual removes the end of our back-flow preventer because it won't fit in his tank. The individual cut the hose and removed the back-flow preventer after it was initially installed as required by KDHE. A report was made to the Sheriff's Department and an officer paid him a visited and instructed him to not remove the back-flow preventer again. No action was taken at this time, but the Clerk was instructed to prepare a letter for the individual explaining that no action was taken to change the hose and further explain that he is not allowed to remove the back-flow preventer or any other part of the water sales equipment.

c. Verlin Springer questioned where we are on the rural water agreement. The Clerk reported that she did not question the City Attorney on that specific issue, but reported that Blaine Finch would be attending the July council meeting and that item can be addressed at that time.

**E. Staff Reports.** Marla Gadelman, City Clerk, reported that she would be out of the office on June 23 and 24, for her husband's surgery.

Maria has attempted to get Jake Strobel enrolled in the water school in August, but enrollment for the class is not available until mid-June.

The Clerk received a verbal complaint from Kevin Tooley about a possible vicious dog which attacked Mr. Tooley's dog while walking to the Rails to Trails path. The owner was able to get his dog off of Mr. Tooley's dog. Mr. Tooley reported that this dog is getting more aggressive than in the past. Mr. Tooley reported that this dog has taken after he and his wife before, and he knows the dog has attacked other dogs. This was the first report Mr. Tooley has made to the City about this dog but declined to make a written complaint. Neither dog is licensed nor tagged with a City tag and proof of vaccination. No report was made to the Sheriff's Department. This matter will be discussed with the City Attorney.

Doyle Sobba reported that the flower pots along Central were dumped over Monday morning and street signs and a stop sign were removed. We were able to recover that stop sign and street signs and the flower pots were up-righted and dirt and plants replaced. The handicapped parking sign in front of the Community Building was also removed. The suspect has been caught.

Doyle Sobba reported that the kids' fishing derby was last Saturday, and the adult fishing derby is scheduled for June 21 from 7:00 p.m. to 2:00 a.m. The fishing derbies are sponsored by the Rutitans.

We need to replace a 32 foot plastic culvert at Minnie and Kallock Streets with a steel culvert due to damage partially caused by the trash trucks driving over the plastic culvert.

The jetter has been repaired and it is working properly.

We are once again getting more rags caught in the sewer pumps which causes the pumps to malfunction. Doyle Sobba showed the rags which were removed from the pumps to a representative at the Nursing Home. The representative will discuss the matter with other officials at the nursing home and suggest the grates be narrowed. Jake Strobel and Doyle Sobba have been having trouble keeping the pumps in working order due to the rags in the system.

#### **F. Council Comments and/or Reports.**

1) Doug McIntosh reported that his wife, Sandy, is willing to chair the wiener roast. She is needing to know what we want. Are we providing everything since it was changed to a wiener roast instead of a potluck dinner? The consensus was:

The city will furnish the hamburger and hot dogs and buns; (If Sandy purchases she will need to provide receipts for items purchased)

Cooking will be over charcoal grills which will be provided by city employees and council members;

People attending should bring a side dish or dessert;

Grilling will be done by volunteer council members;

Charcoal will be provided by employees and council members;

We should count on 100 people and if more show up additional food can be quickly purchased from Ottawa or Garnett;

City will provide water, tea and lemonade;

Notice to the community will be provided with the water bills and by other means.

2) Doug McIntosh addressed the Personnel Policies and Guideline for the City of Richmond by reading a portion of Article C, Recruitment and Promotion, C-1, Definitions (a) and (b), and Article E, Attendance and Leave, E-1, Hours of Work, (a), and Article D. Compensation, D-5 Overtime Work, (d). Mr. McIntosh believes this is ambiguous. After talking with the Kansas League of Municipalities Mr. McIntosh learned that the language is taken directly from the League's book, but it is taken out of context from the League's book, and Mr. McIntosh intends to make a motion at the next regular meeting to revise the language in the handbook that D-5 (d) say for Compensation that we refer to E-1, (a) that says 40 hours instead of 32.

3) Karen Peters would like to receive a report that says how many hours have been used, how much comp time was earned and used so that we know exactly what is going on to accumulate comp time and what is going on in town to accumulate comp time.

4) Karen Peters wondered why we were going through so many mower blades. She wondered if they were being bent if the operator was mowing over stuff that shouldn't be mowed or exactly what they are being bent on. Verlin Springer questioned whether the quality of blades could be a factor. He suggested Doyle check with Dangerous Toys in Ottawa to see if they would get a better quality of mower blades.

5) Doyle Sobba commented that the Richmond Fair would be coming up and he asked the council to let him know if they would like anything specific done on the fair grounds and he and Jake would try to get it done.

6) Doug McIntosh commented that Doyle and Jake did a wonderful job getting the town to look nice for Memorial Day. The flags along the highway looked very nice too.

7) Claire Blackburn questioned whether the employees were supposed to account for every minute of every day. Karen Peters just wants a report summarizing where the employees' are at so the council can be aware.

8) Doug McIntosh responded that we ultimately work for the City and we are responsible to the citizens to make the City as prosperous and efficient as we can. Citizens do not need to come to the meetings; they can talk to the council members any time.

9) Verlin Springer questioned whether the council officially made Doyle Sobba the City Superintendent. After further discussion, Doug McIntosh made a motion to appoint Doyle Sobba as Superintendent over the City's Maintenance Workers. Claire Blackburn seconded

the motion. Vote 5-0, motion passed. After discussion, the effective date shall be Saturday, June 7, 2014. Doug McIntosh reported that once we officially name Doyle as Superintendent, and make a new job classification, according to the handbook, we must negotiate a new pay scale. The matter may be discussed at the next regular meeting.

**Adjournment:** Karen Peters made a motion to adjourn the meeting. Helen Feuerborn seconded the motion. Vote 5-0, motion passed. Time: 8:50 p.m.

APPROVED:

By:



Shelden Snow, Mayor

ATTEST:

  
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Maria Gadelman, City Clerk