

Regular City Council Meeting
April 12, 2016
7:30 PM

A. Call to Order: The Regular Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow.

Council Members Present: Karen Peters, Helen Feuerborn, Verlin Springer and Doug McIntosh.

Staff present: Doyle Sobba, Marla Gadelman and Jake Strobel.

Guests Present: Barbara Lane, Ken Manwarren, Roy Baker and Rick Howard.

B. Public Comment: Barbara Lane, on behalf of the Richmond Public Library, announced that the open house held today went well. The Library fundraiser dinner will be held on April 30 at the Community Building. A raffle will be held at the dinner.

Roy Baker questioned if we are done with the water project yet. The Mayor indicated that we are nearing completion. The construction company is now trying to kill all the old lines and will be doing final grading and seeding in the new few weeks.

Mr. Baker reported that his water is beginning to smell bad. The Mayor reported that we are aware of the smell and staff is adjusting treatment of water trying to deal with lake turning.

Mr. Baker inquired whether we intended to annex any additional land into the city, specifically the area on the west side of town on the outskirts from behind South Ransom and North Ransom Streets not currently in the city limits and the area on the south city limits of town to the city limits on the east side of the highway. Mr. Baker is concerned about the near collisions due to the speed of traffic near the businesses on the east side of the highway and he believes if we annexed the land or at least the highway right of way on the west side of the highway, that we could get the speed limit reduced in that area. The Mayor stated that the council has consider annexing additional land on the south end of town, but that it was cost prohibitive unless the annexation was by consent of the landowners.

C. Consent Agenda:

Approval of Minutes of Meetings and Expenses: Doug McIntosh made a motion to approve the minutes from the March 8, 2016 meeting as written. Karen Peters seconded the motion. Vote 4-0, motion passed.

After discussion, Karen Peters made a motion to approve the expenses paid since the March 8, 2016 meeting. Helen Feuerborn seconded the motion. Vote 4-0, motion passed.

D. ITEMS OF BUSINESS:

1. Renewal of EMC Commercial Insurance Policy. Charlie Brenzikofer delivered the proposed insurance policy renewal to the Clerk last week. The proposed premium for the renewal is \$25,856. The Clerk reported that Mr. Brenzikofer suggested that we could save

approximately \$860 if we drop the collision and comprehensive insurance on the city vehicles due to their age and value. Mr. Brenzikofer believes the dividend for 2015 will be very good although there are no guarantees. Questions were raised concerning incorrect addresses; equipment we no longer own; values of some of the equipment; and, are deductibles per incident or per value. Staff will make inquiry to Mr. Brenzikofer. After further discussion, Verlin Springer made a motion to accept the EMC insurance renewal but drop the collision and comprehensive insurance coverages on the three vehicles, and make all other necessary corrections, and not exceed the proposed premium of \$25,856. Doug McIntosh seconded the motion. Vote 4-0, motion passed.

2. Consider adopting Resolution 2016-1, Revised Personnel Policies and Guidelines. Council was presented Resolution 2016-1, revised personnel policies and guidelines. Minor corrections were made to B-2, Job Descriptions, and E-5 (e) Sick Leave, Notification. After further discussion Karen Peters made a motion to approve Resolution 2016-1 as modified, a copy of which is attached. Verlin Springer seconded the motion. Vote 4-0, motion passed.

3. Consider Service Agreement with Hach Company. Council was provided with a proposed service agreement with Hach Company. The clerk stated that the proposal is for a three-year contract payable annually, with a price increase guaranteed not to exceed 3% each year of the contract. The first year price would be \$3,718. Hach provides service to the equipment in our water plant and replaces equipment as needed at no cost to the City. After further discussion, Karen Peters made a motion to approve the three year service contract with Hach Company. Verlin Springer seconded the motion. Vote 4-0, motion passed.

4. Any other necessary city business.

The Mayor announced that Thursday, April 14, is Anderson County Water Board's meeting and they have requested that we attend the meeting in Harris, Kansas. After discussion, it was the consensus of the council that the Mayor and Doyle Sobba will attend the meeting, but no final decisions concerning the terms of a contract will be made until a contract is presented to the council for approval.

E. STAFF REPORTS

Jake Strobel gave a water line construction update. City employees will remove several old hydrants. J & N will be in town finishing grading, seeding, dirt work and street repairs where the streets were cut.

The two fire hydrants at the corner of Central and the highway remain a concern. Council would like Brian Kingsley to attend the next council meeting to explain design concerns. The Clerk will contact BG Consultants and request attendance at the next meeting.

Jake Strobel attempted to locate the water lines near South Street and the highway. Additional repairs to the area will be done soon.

Doyle Sobba reported that the waterlines on the south side of town are now dead. J & N are attempting to locate the necessary lines on the north side of town to kill the old lines.

Doyle Sobba reported that Kansas Rural Water Association has installed a used mixer at the water plant. A structural engineer from Bartlett and West has inspected the water plant to determine the integrity of the filters and clarifier tank. A report should be received shortly.

Steve Weese, Fire Chief, has requested a fire hydrant be placed near QSI's new buildings.

Doyle Sobba asked what we intend to do with our removed water pits, rings, hydrants and lids. After discussion, council has no objection to KRWA taking the items for free since KRWA helps us without charge.

The Clerk announced the pet clinic will be on April 26 from 4:00 to 6:00 PM at the old fire station.

The Clerk received a letter from Martha Young stating her safety concerns with the property located at 116 S. Kallock. The property is vacant and there are used appliances and a hot tub standing on its side that could be a danger for the public. A letter was written to the landowners but no reply has been received. Ms. Young has requested a response from the council. The Mayor will contact Ms. Young.

Doyle Sobba reported that the Fair Association raised over \$11,000 at the fundraiser for the new barn donated by QSI. Construction of the building is scheduled to start May 5.

F. COUNCIL COMMENTS AND/OR REPORTS. Verlin Springer stated he was unaware that part of the property on South Ransom was not annexed into the City. Rick Howard commented that he understood after July 1 it will be a lot harder to annex land into cities.

G. EXECUTIVE SESSION. Doug McIntosh made a motion to go into executive session for 15 minutes to discuss non-elected personnel matters and review employee timesheets. Karen Peters seconded the motion. Vote 4-0, motion passed. Time 9:15 PM.

At 9:30 PM Helen Feuerborn made a motion to come out of executive session. Vernon Springer seconded the motion. Vote 4-0, motion passed. No action was taken during executive session. The Clerk will provide additional information at the next quarterly executive session.

Adjournment: Doug McIntosh made a motion to adjourn the meeting. Karen Peters seconded the motion. Vote 4-0, motion passed. Time: 9:40 PM

APPROVED:

By:


Sheldon Snow, Mayor

ATTEST:


Maria Gadelman, City Clerk