

Regular City Council Meeting
August 11, 2015
7:30 PM

A. Call to Order: The Regular Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow.

Council Members Present: Karen Peters, Verlin Springer, Helen Feuerborn, and Ezekiel Rodriguez.

Staff present: Marla Gadelman and Jake Strobel.

Guests Present: Rob Pearce, Earl Lizer, Phil Augustine, Trevor Kurtz.

B. Public Comment: Mayor Snow read a letter received from the Richmond Recreation Commission thanking and complimenting Jake Strobel for his mowing and care of the Richmond Ball Fields. The letter will be placed in Jake's personnel file.

The Mayor announced that the Executive Session and Approval of Monthly Expenses will be moved to later in the meeting.

C. Consent Agenda:

Approval of Minutes of Meetings: Verlin Springer made a motion to approve the minutes as written from the July 14, 2015, meeting. Karen Peters seconded the motion. Vote 3-0, with 1 abstaining due to absence from the meeting, motion passed.

Karen Peters made a motion to approve the minutes as written from the July 23, 2015, Special Meeting. Vote 3-0, with 1 abstaining due to absence from the meeting, motion passed.

D. ITEMS OF BUSINESS:

1. Dana Hollman – Consider water/sewer adjustment. Trevor Kuntz appeared on behalf of Dana Hollman-Kurtz. The Mayor reported that Ms. Hollman's meter reading last month reported that they had used 52,000 gallons of water. The residents' were gone from the property during approximately two weeks of the month and no water leaks were found. The meter was monitored by city staff and the meter showed 10,000 gallon used between July 20 and August 5. A new meter was installed on August 5 and it is showing a more reasonable usage since that time. Mr. Kurtz is requesting an adjustment to the water and sewer charges on the current bill. After discussion, Ezekiel Rodriguez made a motion to adjust the water and sewer charges to an average of their December to May usage and waive the late charges. Karen Peters seconded the motion. Vote 4-0, motion passed. The Clerk will revise the August 1 billing to reflect the average usage.

2. Proposed Annexation of Property into City of Richmond – Rob Pearce. Mr. Pearce presented a drawing and survey of the property he is proposing the City to annex consisting of four tracts. If the City agrees to annex the four tracts Mr. Pearce and Mr. Lizer will develop Sunshine Drive which will include Tract 2 which will allow access to Tract 1. Once

Sunshine Drive is completed, it is their intent to dedicate the street to the City. Tract 3 will only be developed if Tract 4 is developed in the future. Mr. Pearce intends to begin construction on Tract 1 during the fourth quarter of this year. The development will add 8-10 new jobs. The Council has no objection to the annexation of the four tracts. The Clerk will prepare the Consent to Annexation and the Annexation Ordinance will be considered at the September 2015 meeting. The property to be annexed is by survey and no plat is intended.

3. Firemen's Relief Association – Phil Augustine. Mr. Augustine thanked the council for its past support of the Richmond Consolidated Fire Department and presented the bill for this year's insurance coverage in the amount of \$332.50. The township will also be paying \$332.50. Karen Peters made a motion to approve the Firemen's Relief Association insurance premium in the amount of \$332.50. Helen Feuerborn seconded the motion. Vote 4-0, motion passed.

4. Consider Pay Request No. 3 for J & N Utilities, Inc. Council was provided a copy of Pay Request No. 3 from J & N Utilities, Inc., requesting payment of \$142,352.81 towards the contract price of \$1,338,828.75. Karen Peters made a motion to approve Pay Request No. 3 for J & N Utilities in the amount of \$142,352.81. Ezekiel Rodriguez seconded the motion. Vote 4-0, motion passed.

5. Consider adopting revised Richmond, KS Official Procedures for Civil Rights Complaints. Ezekiel Rodriguez made a motion to adopt the revised Richmond, KS Official Procedures for Civil Rights Complaints. Verlin Springer seconded the motion. Vote 4-0, motion passed.

6. Consider adopting revised Richmond, Kansas, Procurement Procedure Policy. Verlin Springer made a motion to adopt the revised Richmond, Kansas, Procurement Procedure Policy. Karen Peters seconded the motion. Vote 4-0, motion passed.

7. Consider adopting Richmond, KS Code of Ethics Sanctions Clause addendum to City of Richmond, KS Code of Ethics. Helen Feuerborn made a motion to adopt City of Richmond KS Code of Ethics Sanctions Clause addendum to City of Richmond, KS Code of Ethics. Verlin Springer seconded the motion. Vote 4-0, motion passed.

8. Any other necessary city business:

a. Cats in town. Marla Gadelman reported that a very upset resident wants to know if there is anything we can do to keep the ladies that feed the cats all over town from feeding the cats. The resident is upset because the stray cats are going to the bathroom in her yard and flowers beds, they get on her car, etc. and she really wants this to end. The Council does not believe it can do anything about feeding of cats because it is done on private property and the property owners would need to be the ones to stop the feeding of cats on their property. There is no ordinance to prevent anyone from sitting a dish of cat food on their own porch.

b. House on Kallock. Ezekiel Rodriguez questioned what was going on with the large blue house on South Kallock Street. The Clerk reported that a Notice to Vacate was posted because the residence did not have water or sewer service due to a large unpaid bill. The residents have now apparently returned, but still do not have water or sewer service. After

discussion, the Clerk will check with the Franklin County Health Department to see if there is anything it can do.

c. Appreciation Picnic. Helen Feuerborn was asked by Doug McIntosh to bring up the Appreciation Picnic that was discussed at the last meeting. After discussion, the consensus of the council was to proceed with the picnic on September 19, 2015, with food and ice cream being served from 12:00 to 2:00 p.m. Notice will be mailed out with the September 1 water bill.

E. Approval of Monthly Expenses: After discussion, Ezekiel Rodriguez made a motion to approve the expenses paid since the July 14, 2015, meeting. Karen Peters seconded the motion. Vote 4-0, motion passed.

F. STAFF REPORTS

Marla Gadelman reported that the waterline construction project was going very well and everything is on schedule. The new meters should start being installed within the next couple weeks on the north side of town.

Verlin Springer asked how the sewer plant was working now. Jake Strobel reported that Smith and Loveless came down twice to work on the sewer plant and it seems to be working well with no problems since the starter was replaced on the second trip.

Scott Snow reported that Jake Strobel had jetted out the sewer behind Richmond Body Work's because QSI has been having trouble with sewer backing up when it rains. Jake will continue to watch the problem area and make repairs if it becomes necessary.

H. COUNCIL COMMENTS AND/OR REPORTS. Karen Peters believes we need to reevaluate Jake's pay since he has now passed his water and sewer tests.

Adjournment: Ezekiel Rodriguez made a motion to adjourn the meeting. Helen Feuerborn seconded the motion. Vote 4-0, motion passed. Time: 8:50 PM

APPROVED:

By:


Sheldon Snow, Mayor

ATTEST:


Marla Gadelman, City Clerk