

Regular City Council Meeting
December 13, 2016
7:32 PM

A. Call to Order: The Regular Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow.

Council Members Present: Karen Peters, Helen Feuerborn, Verlin Springer and Doug McIntosh.

Staff present: Doyle Sobba and Marla Gadelman.

Guests Present: Travis Altic and Rick Howard.

B. Public Comment: None

C. Consent Agenda:

Approval of Minutes of Meetings and Expenses: Doug McIntosh made a motion to approve the minutes from the November 8, 2016, meeting as written. Karen Peters seconded the motion. Vote 3-0 with Verlin Springer abstaining due to not being present at the meeting. Motion passed.

Doug McIntosh questioned the City Clerk about why she drove her personal vehicle to pick up tax checks and supplies from Ottawa and is requesting reimbursement for mileage. Mr. McIntosh believes she should drive the city vehicle or have Doyle pick up whatever is needed due to possible insurance problems if she is involved in an accident. The Clerk responded that she does not feel the city pickup would be safe for her to drive since she cannot see over the steering wheel, reach the pedals, and can't hold herself up to enable her to see. Clerk was instructed to consult with the city attorney concerning insurance liability. Verlin Springer made a motion to approve the expenses since the November 8, 2016 meeting. Karen Peters seconded the motion. Vote 3-1, motion passed.

D. ITEMS OF BUSINESS:

1. Consider adopting Charter Ordinance No. 2016-C-1, Elections, and repealing Charter Ordinance No. 87-C-1. Council was provided with Charter Ordinance No. 2016-C-1, which will bring the city into compliance with the State moving the general elections. The form was provided by the League of Kansas Municipalities and has been review by our city attorney. Doug McIntosh made a motion to approve Charter Ordinance No. 2016-C-1. Helen Feuerborn seconded the motion. Vote 4-0, motion passed.

2. Consider Adopting Resolutions No. 2016-3, GAAP waiver. This is the annual resolution which waives the GAAP requirements. Kansas Peters made a motion to approve Resolution No. 2016-3, as follows:

A RESOLUTION WAIVING GENERALLY ACCEPTED ACCOUNTING
PRINCIPLES FOR THE CITY'S AUDIT

WHEREAS, the City of Richmond, Kansas, has determined that the financial statements and financial reports for the year ended 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Richmond City Council or the members of the general public of the City of Richmond, Kansas; and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2016.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Richmond, Kansas, in regular meeting duly assembled this 13th day of December, 2016, that the City Council waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Richmond, Kansas, for the year ended 2016.

BE IT RESOLVED that the Richmond City Council shall cause the financial statements and financial reports of Richmond, Kansas, to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

Verlin Springer seconded the motion. Vote 4-0, motion passed.

3. Nancy Kimball, d/b/a Highway 59 Service Station, CMB renewal. Council was provided a copy of the CMB renewal application for Nancy Kimball, d/b/a Highway 59 Service Station. After reviewing, Doug McIntosh made a motion accept the CMB renewal application of Nancy Kimball, d/b/a Highway 59 Service Station. Verlin Springer seconded the motion. Vote 4-0, motion passed.

4. Renewal of Trash Contract with Ottawa Sanitation. The trash contract with Ottawa Sanitation expires on January 1, 2017. Ottawa Sanitation would like to renew the contract for an additional term of 36 months. The Clerk was instructed to clarify with Ottawa Sanitation that if trash pickup falls on a holiday that the trash would be picked up on the following day, not the preceding day as stated in the contract. All other terms of the contract remain unchanged. After further discussion, Doug McIntosh made a motion to renew the trash contract with Ottawa Sanitation. Karen Peters seconded the motion. Vote 4-0, motion passed.

5. Discuss necessity to increase water rates 2% according to Resolution No. 2014-2. After discussion, it is the consensus of council that there is a need to increase the water rate by 2% for 2017 in order to meet our bond payment and enable payment of other water related expenses.

6. Discuss necessity to increase sewer rates 6% according to Resolution No. 2014-9. After discussion, it is the consensus of council that there is a need to increase the sewer rates by 6% for 2017, in order to meet sewer related expenses. Doyle Sobba was instructed to begin checking on what size generator the sewer plant would require and estimated cost of a propane generator.

7. Dilapidated houses in town. This subject was initially brought up at the November 8, 2016 meeting. After further discussion, the Clerk was instructed to place this item on the January agenda to determine a date to hold a study session concerning the dilapidated houses in town.

8. Any other necessary city business:

a) Part-time help for Doyle Sobba. This matter will be placed on the agenda for the study session to be scheduled at the January 2017 meeting. Work schedule and hourly pay will be discussed at the study session.

b) Regional Municipal Court. The Mayor of Pomona has invited the mayors from the area small towns to a meeting in Williamsburg on December 14 at 6:30 PM to discuss whether anyone is interested in forming a regional municipal court. Scott will be unable to attend and requested that Marla attend in his place on behalf of the City.

County Commissioner Update: Rick Howard updated the Council on items the Franklin County Commissioners are working on, including:

Swearing in of the new county commissioner replacing the recalled commissioner;
Joint meeting with Bartlett and West and the City of Ottawa, concerning the new industrial park;

Interviews for the county administrator position will begin on Thursday morning.

E. STAFF REPORTS

City Clerk reported that she has been receiving letters addressed to Eleanor Cole at the City's PO Box number, for the use and benefit of the Oak Haven Nursing Center Activity Fund. She is now receiving phone calls from petroleum companies concerning the mineral interest Eleanor Cole and several others apparently deeded to the City in 1994. The matter has been forwarded to the City Attorney for his determination if the City of Richmond has any interest or control of any mineral interests in Kingfisher County, Oklahoma.

F. COUNCIL COMMENTS AND/OR REPORTS. None

Adjournment: Karen Peters made a motion to adjourn the meeting. Doug McIntosh seconded the motion. Vote 4-0, motion passed. 8:30 PM

APPROVED:

By: _____


Sheldon Snow, Mayor

ATTEST:


Marla Gadelman, City Clerk