

Special City Council Meeting
February 24, 2015
7:30 PM

A. Call to Order: The Special Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow for the limited purposes set forth on the Call for Special City Council Meeting signed by all council members.

Council Members Present: Karen Peters, Verlin Springer, Helen Feuerborn, and Doug McIntosh.

Staff present: Jake Strobel and Marla Gadelman.

Guests Present: Brian Kingsley

1. Approve bid and award contract for water line project. Brian Kingsley provided to the council members the tabulation of bids opened on February 20, 2015. A total of five bids were opened and read publicly. The bids have been reviewed by BG Consultants and they are satisfied with the submitted bids and recommends awarding the contract to the low bidder, J & N Utilities from Blue Springs, Missouri. The references provided by J & N Utilities were checked and accepted by BG Consultants. Mr. Kingsley explained unit pricing and field changes what may be necessary during the project. The tentative schedule is set out in the information provided by Mr. Kingsley. After thorough discussion, Doug McIntosh made a motion to award the construction contract to J & N Utilities in the amount of \$1,338,828.75 contingent upon funding agency concurrence and authorize construction. Karen Peters seconded the motion. Vote 4-0, motion passed. The mayor executed the cover letter and the Notice of Award provided by BG Consultants.

2. Marla Gadelman informed the council that she verified from Dan Fischer that the temporary interest expense is a part of the project costs and could be capitalized back into our loan so that we get to our grant money earlier. After discussion, Helen Feuerborn made a motion that the temporary interest due to KDHE be capitalized back into the loan and the interest shall continue to accrue. Verlin Springer seconded the motion. Vote 4-0, motion passed.

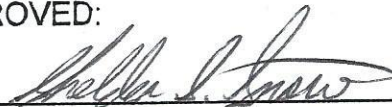
3. Consider entering into Letter Agreement for Dam Inspection. Brian Kingsley provided the council members with a letter from Jason Hoskinson, BG Consultants, Inc. The cost for the current dam inspection will be \$2,000 and the inspection will be completed by April 30, 2015, and the report will be filed with the Division of Water Resources prior to the June 30, 2015 deadline. After discussion, Verlin Springer made a motion to authorize BG Consultants to conduct the dam inspections for \$2,000. Doug McIntosh seconded the motion. Vote 4-0, motion passed.

4. Marla Gadelman provided to the council the revised letter agreement from Agler and Gaeddert for the 2014 audit. The letter agreement provided at the February 10, 2015, meeting has been revised to reflect that the audit will be completed no later than July 22, 2015. The fee for the 2014 audit will not exceed \$4,995 for the City and \$555 for the library, plus out of pocket costs. Helen Feuerborn made a motion to accept the letter agreement from Agler & Gaeddert for the 2014 audit, to be completed by July 22, 2015, at the costs of \$4,995 for the City and \$555 for the library. Verlin Springer seconded the motion. Vote 4-0, motion passed.

Doug McIntosh made a motion to adjourn the meeting. Verlin Springer seconded the motion. Vote 4-0, motion passed. Time: 8:25 PM.

APPROVED:

By:



Shelden Snow, Mayor

ATTEST:

Marla Gadelman, City Clerk