

Regular City Council Meeting
July 14, 2015
7:30 PM

A. Call to Order: The Regular Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow.

Council Members Present: Karen Peters, Verlin Springer, Helen Feuerborn, and Doug McIntosh.

Staff present: Marla Gadelman.

Guests Present: Mark Stevenson, Roy Baker, Kim Wood, Sam Wood, Barbara Lane, Ken Manwarren and Rick Howard.

B. Public Comment: Barbara Lane, Richmond Public Library, announced that there would be no alphabet stew this month. The Library council meeting is on Thursday.

Roy Baker reported that he did some research on who should be maintaining the ditch and easement areas next to the roads. He believes, unless the recorded plat provides otherwise, an adjacent landowner cannot be required by any government to maintain any ditch or easement area other than keeping the area mowed and free of trash. Mr. Baker would like the City to consider digging the ditches out and making sure they flow well before the City would consider chipping and sealing the roads again. The Mayor stated that we are getting a lot of our ditches repaired with the water project construction.

Due to the number of citizens attending the meeting, the Mayor announced that the Executive Session and Approval of Monthly Expenses will be moved to later in the meeting.

C. Consent Agenda:

Approval of Minutes of Meetings: Doug McIntosh made a motion to approve the minutes as written from the June 9, 2015, meeting. Karen Peters seconded the motion. Vote 4-0, motion passed.

D. ITEMS OF BUSINESS:

1. Samuel Wood – Eagle Scout Project Update. Samuel Wood presented updated information on his Eagle Scout Project of installation of a flag pole and flag at the City Lake. Mr. Wood addressed the lighting concern by stating that the flag will not be flying 24/7 and that the flag donated by the Ruritans and the pole will be donated to the Richmond Recreation Group. Conduit will be installed if lighting is ever added by the City or others. Armed Forces plaques will be installed at the base of the pole. Placement/location of the flag pole was discussed. The flag will be 5' X 8'; the pole will be 36 feet tall. After further discussion, Karen Peters made motion to allow Samuel Wood to continue with his project in its current location. Helen Feuerborn seconded the motion. Vote 4-0, motion passed.

2. Consider Pay Request No. 2 for J & N Utilities, Inc. Council was provided a copy of Pay Request No. 2 from J & N Utilities, requesting payment of \$172,009.37 towards the contract price of \$1,338,828.75. Karen Peters made a motion to approve Pay Request No. 2 for J & N Utilities in the amount of \$172,009.37. Verlin Springer seconded the motion. Vote 4-0, motion passed.

3. Consider authorizing Active Transportation Committee letter of support. Council was provided a draft Bicycle and Pedestrian Plan of the Active Transportation Committee and a draft of a letter of support requested by the Committee. Doug McIntosh made a motion that we send the letter of support to the Active Transportation Committee as written. Karen Peters seconded the motion. Vote 4-0, motion passed.

4. Schedule Special Budget Hearing Meeting. Council was provided a draft of the proposed budget as drafted by Anita Goertzen. The Notice of Budget Hearing must be published in the newspaper by August 1 if our Budget Hearing is scheduled for immediately prior to our regular August 11 meeting. After discussion, a Special Meeting was scheduled for July 23, 2015, at 7:00 PM. The Mayor will notify Recreation Commission. Barbara Lane was present and no further notice is requested by the Library.

5. Any other necessary city business. None.

E. EXECUTIVE SESSION. Doug McIntosh made a motion to go into executive session for 15 minutes for personnel matters. Karen Peters seconded the motion. Vote 4-0, motion passed. Time 8:17 PM. At 8:32 PM, Doug McIntosh made a motion to come out of executive session. Karen Peters seconded the motion. Vote 4-0, motion passed. No action was taken.

F. Approval of Monthly Expenses: After discussion, Verlin Springer made a motion to approve the expenses paid since the June 9, 2015, meeting. Doug McIntosh seconded the motion. Vote 4-0, motion passed.

G. STAFF REPORTS

Marla Gadelman reported:

1. Audit complete – Clerk will be providing copies to our funding agencies before July 29.
2. Smith and Loveless will be here to work on lift station either the end of this week or next week.
3. The CDBG monitoring was today. We will need to adopt a new procurement policy at the August meeting. We may need to get a “Not to Exceed” addendum to contract – GAS will provide what we need.

4. We have received credit towards Employment Security Fund for paying unemployment taxes on wages received by council members since 2012. As a result of the credit we only owned \$13.33 for unemployment tax for last quarter.

5. Our attorney has prepared the Quiet Title action on the Passantino/Reverse Mortgage Solutions property. We did receive the signed documents from Catholic Church Archdiocese. We have one remaining easement which the owners have said they will sign.

H. COUNCIL COMMENTS AND/OR REPORTS. Doug McIntosh would like the council to consider starting the process to condemn and tear down some of the dilapidated houses around town.

Scott Snow said the Fair last week was very successful. The Fair Board may consider adding a third barn due to the number of animals. The food stands had large crowds.

Adjournment: Doug McIntosh made a motion to adjourn the meeting. Karen Peters seconded the motion. Vote 4-0, motion passed. Time: 8:52 PM

APPROVED:

By: 
Shelden Snow, Mayor

ATTEST:


Maria Gadelman, City Clerk