

Regular City Council Meeting
May 8, 2012
7:30 PM

Call to Order: The Regular Meeting of the Richmond City Council was called to order by President Scott Snow.

Council Members Present: Rick Weber, Verlin Springer and Claire Blackburn. Councilmember Mary Harris and Mayor Jim Heaney were absent from the meeting.

Staff present: Marla Gadelman, Doyle Sobba and Jake Strobel.

Guests Present: Betty Bowlby, Connie Weber, Donna Thompson, Brian Kingsley and Ed Taylor.

Public Comment: Betty Bowlby thanked the City for working with her on her water bill last month.

Ed Taylor extended an invitation to the Council to attend the 2012 Franklin County Summit on May 16, 2012.

Approval of Minutes of Meetings: Rick Weber made a motion to approve the minutes from the April 10, 2012, Regular Meeting. Claire Blackburn seconded the motion. Vote 3-0, motion passed.

Verlin Springer made a motion to approve the minutes from the Special Meeting held on April 25, 2012. Rick Weber seconded the motion. Vote 3-0, motion passed.

Approval of Monthly Expenses: Marla Gadelman, City Clerk, explained that there are two checks to Green, Finch and Covington because of receipt of their new statement after the checks had been printed. Doyle explained the payment to Trendel Lumber was for roof ridge cap on the shelter house at the Lake. After discussion, Rick Weber made a motion to approve the bills paid since the April 10, 2012 meeting. Verlin Springer seconded the motion. Vote 3-0, motion passed.

ITEMS OF BUSINESS:

1. Library Board: Connie Weber, Richmond City Library, provided a copy of the Library's proposed 2013 budget to the Council and suggested that if the Council has questions that we schedule a budget meeting. No action was taken at this time, but the scheduling of a budget meeting will be placed on the June agenda.

2. Recommendation and Appointment of Library Board Members: Scott Snow announced that the Library Board needs two new members appointed due to one resignation and one end of term. Scott nominated Eleanor Scates and Ken Manwarren to fill the vacant positions. Councilmember Rick Weber is also a board member of the Richmond City Library and cannot participate in the vote. The council does not have a quorum present. This matter was tabled until the June meeting.

3. Brian Kingsley – Funding Presentation. Brian Kingsley of BG Consultants, provided the council members and guests with a presentation guide which summarizes his presentation of funding scenarios for grants and loans for water, sanitary sewers, streets and city facilities. Mr. Kingsley explained the steps and processes to obtain funding for the projects and improvements the City may want to make. To qualify for grants the Low to Moderate Income Percentage of Richmond must be at least 51%. It may be necessary to conduct a survey to determine if Richmond would qualify. The cost of the survey is unknown but Governmental Assistance Service (GSA) would probably charge approximately \$10.00 per house. Multiple funding options using grants and loans were provided in Mr. Kingsley's presentation. The first step would be meeting with staff to determine our needs and then prepare a Preliminary Engineering Report. The costs for a Preliminary Engineering Report is \$5,000 for each type of project (such as water, streets and sewer) which cannot be included in any loan or grant. GSA would need to be hired to conduct the household survey and charge approximately \$5,000 - \$7,000 to write the grant application. Grant applications are due October 1; funding announcements are made January 15 of the following year. Public meetings and notifications are required before submitting any application. No action was taken at this time.

4. Re-appointment City Officials:

City Attorney: Scott Snow nominated Blaine Finch. A motion was made by Rick Weber to re-appoint Blaine Finch as City Attorney. Verlin Springer seconded the motion. Vote 3-0, motion passed.

City Judge: Scott Snow nominated Constance Sams. A motion was made by Claire Blackburn to re-appoint Constance Sams as City Judge. Rick Weber seconded the motion. Vote 3-0, motion passed.

City Treasurer: Scott Snow nominated Sister Loretta Rockers. A motion was made by Verlin Springer to re-appoint Sister Loretta Rockers as City Treasurer. Claire Blackburn seconded the motion. Vote 3-0, motion passed.

City Clerk: Scott Snow nominated Marla Gadelman. A motion was made by Rick Weber to re-appoint Marla Gadelman as City Clerk. Verlin Springer seconded the motion. Vote 3-0, motion passed.

5. Designation of City Newspaper and City Bank: Scott Snow nominated The Ottawa Herald as the official city newspaper and Patriots Bank as the official city bank. A motion was made by Verlin Springer to designate The Ottawa Herald as the official city newspaper and Patriots Bank as the official city bank. Claire Blackburn seconded the motion. Vote 3-0, motion passed.

6. Any other necessary city business: Marla Gadelman, City Clerk, notified the Council that we have had requests by residents wanting a reduction in their sewer charge when they fill their swimming pools. After discussion it was the consensus of the Council to not reduce sewer charges for residents filling their swimming pools.

Marla Gadelman informed the Council that she had received a phone call from a former resident's mother concerning money we received from the Kansas Setoff Program. The amount turned in was \$371.67. We received \$115.06 from Kansas Setoff which was applied to

past due water bill and a portion of his sewer bill. The former resident's mother was told by someone at City Hall about a year ago that the full amount would be adjusted off and nothing would be owing on the account. Marla finally found a note in the computer system that said the entire amount would be adjusted off but it was never completed and she turned the account over to the setoff program. The balance owing for the former resident's services is \$74.26 for sewer, trash and WPF. It was the consensus of the council to accept \$74.26 as payment in full and remove the balance from the setoff program.

Doyle Sobba wondered if the council previously approved the electric meter at the north shelter house at the lake. The costs would be about \$25.00 per month. The council agreed that they had previously approved the meter.

Doyle Sobba reported the water meter at the plant would be \$3,783.92. After discussion, Verlin Springer made a motion to approve the purchase of the meter. Rick Weber seconded the motion. Vote 3-0, motion passed.

Staff reports: Jake Strobel reported he and Doyle had been doing a lot of mowing.

Doyle Sobba reported that the brake line on the truck had been repaired. The red truck has an exhaust gasket that needs replaced.

The lock on the sewer plant has been replaced.

The atrazine monitoring is going well and KDHE may remove us from the list for monitoring.

The globes and lights have been replaced at the water plant.

Marla will be attending Budget Training on May 14, 2012, in Topeka.

Council Comments and Reports: Claire Blackburn would like to have rock put in the hole on Ransom Street.

Adjournment: Rick Weber made a motion to adjourn the meeting. Claire Blackburn seconded the motion. Vote 3-0, motion passed. Time 9:20 PM.

APPROVED:

By: _____
Jim Heaney, Mayor

ATTEST:

Marla Gadelman, City Clerk