

Regular City Council Meeting
November 10, 2015
7:30 PM

A. Call to Order: The Regular Meeting of the Richmond City Council was called to order by Mayor Sheldon S. Snow.

Council Members Present: Karen Peters, Helen Feuerborn, Verlin Springer and Doug McIntosh.

Staff present: Doyle Sobba, Marla Gadelman and Jake Strobel.

Guests Present: Rick Howard, Barbara Lane and Ken Manwarren.

B. Public Comment: Barbara Lane, Richmond Public Library Board of Trustees, announced the monthly alphabet soup/stew club will be held on Friday, November 20. The letters are H, R and Z.

C. Executive Session: None at this time.

D. Consent Agenda:

Approval of Minutes of Meetings: Doug McIntosh requested amendments be made to the Study Session minutes of November 2. Amendments on the first page, "pages i. through vi." should be "pages v. through ix." On page 2, D-4(f) should be changed to E-4(f). Doug McIntosh made a motion to approve the minutes from the October 13, 2015, study session, the minutes of the October 13, 2015, regular meeting, the minutes from the October 19, 2015, study session and the minutes from the November 2, 2015, with the amendments made, the rest as written. Karen Peters seconded the motion. Vote 4-0, motion passed. (Minutes of November 2, 2015, were amended during this meeting.)

After discussion, Karen Peters made a motion to approve the expenses paid since the October 13, 2015, meeting. Doug McIntosh seconded the motion. Vote 4-0, motion passed.

E. ITEMS OF BUSINESS:

1. Discuss and consider J & N Utilities, Inc. proposal for installation of meters not included in the original contract. The Mayor announced that this is for the meters that we have discovered are still connected to the "old old" iron line, not the "new old" plastic line. These 10 are located on Oak Haven Drive and it was not bid to move those existing meters to the "new old" plastic line since we believed they were already connected to the plastic line. Council was provided an emailed proposal from J & N to BG Consultants for a total price of \$400.00 per service plus lineal foot charge of service line installed. BG Consultants believes this is a fair price. There are six (6) additional services that will need to be connected to the "new old" plastic line. Helen Feuerborn made a motion accept J & N's bid of \$400 per service plus lineal foot charge of service line and to authorize up to 16 connections at the \$400 price. Doug McIntosh seconded the motion. Vote 4-0, motion passed.

Discussion was held by the council on other project concerns including finding two plastic lines on the east side of the highway, both of which appear to have water in the line. We will need to determine the purpose of each of those lines. Staff will investigate.

2. **Consider Pay Request No. 6 for J & N Utilities, Inc.** Council was provided a copy of Pay Request No. 6 from J & N Utilities, Inc., requesting payment of \$183,187.64 towards the contract price of \$1,338,828.75. Karen Peters made a motion to approve Pay Request No. 6 for J & N Utilities in the amount of \$183,187.64. Helen Feuerborn seconded the motion. Vote 4-0, motion passed.

3. **Consider Resolution No. 2015-5 – Waive Generally Accepted Accounting Principles for the City's Audit (2015).** This is an annual resolution to waive the generally accepted accounting principles for the city's audit. Each year the city must elect to waive the GAAP requirement. Doug McIntosh made a motion to approve Resolution 2015-5, as follows:

RESOLUTION NO. 2015-5

A RESOLUTION WAIVING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES FOR THE CITY'S AUDIT

WHEREAS, the City of Richmond, Kansas, has determined that the financial statements and financial reports for the year ended 2015 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Richmond City Council or the members of the general public of the City of Richmond, Kansas; and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2015.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Richmond, Kansas, in regular meeting duly assembled this 10th day of November, 2015, that the City Council waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Richmond, Kansas, for the year ended 2015.

BE IT RESOLVED that the Richmond City Council shall cause the financial statements and financial reports of Richmond, Kansas, to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

Karen Peters seconded the motion. Vote 4-0, motion passed.

4. **Renewal of Employee Health insurance Plan through Blue Cross/Blue Shield.** The Clerk announced that the premium for 2016 went up \$207.05 per month and will now be \$1,736.64 each month. Marla's increased by \$88.16; Doyle's increased by \$81.05 and Jake's increased by \$37.84. Karen Peters made a motion to renew the employees' health insurance

plan through Blue Cross/Blue Shield. Doug McIntosh seconded the motion. Vote 4-0, motion passed.

5. Water Purchase Agreement Update. Council members were provided a copy of emails received from our attorney, Jeff Wilson. Mr. Wilson provided a copy of the agreement he started preparing last year and the memorandum with questions the council was to provide the answers to so that he could complete the draft agreement. A copy of the memorandum questions was given to RWD #4 at the study session on October 13. After discussion it was determined that Doyle Sobba would talk to Mike Blaufuss about whether RWD No. 4 had discussed proposals for the emergency water agreement after reviewing the questions presented by Mr. Wilson.

6. Any other necessary city business:

a. Scott Snow reported that the people living in the house that has no water or sewer service and shouldn't be living there are in the process of doing some repair work to another house in town and will be moving to the new residence when the work is completed.

b. Doug McIntosh made a motion to go into executive session for personnel problems for 25 minutes. Karen Peters seconded the motion. Vote 4-0, motion passed. Time: 8:35 PM. Employees were directed to remain.

At 9:00 PM Doug McIntosh made a motion to come out of executive session. Karen Peters seconded the motion. Vote 4-0, motion passed. No action was taken in executive session.

c. Doyle Sobba raised the question of installing new meters on the existing setters and meter pits for the services on the east side of the highway if we can't determine how to isolate and shut the line down on that side of the highway. After discussion, the consensus of the council was to allow Doyle to make any minor decisions concerning installation of or replacement of the meters, setters and pits on the east side of the highway and location of any valves or shut offs on the two existing water lines near the highway.

F. STAFF REPORTS

Marla Gadelman handed out the drafts of the revised employee handbook to council and staff.

Doyle Sobba reported that KDHE has inspected the water plant and we have started using combined chlorine again.

H. COUNCIL COMMENTS AND/OR REPORTS. Helen Feuerborn thanked staff for cleaning the mud off of Central Street. Scott Snow suggested that when the fire department drains the tanks on the trucks that the water might be used to wash away the remaining dirt/mud/leaves.

Marla Gadelman reported that Betty Bowlby wanted to express her thanks for Doyle's prompt attention when she needed gravel in her driveway from construction settling.

Adjournment: Karen Peters made a motion to adjourn the meeting. Doug McIntosh seconded the motion. Vote 4-0, motion passed. Time: 9:18 PM

APPROVED:

By: 
Shelden Snow, Mayor




Maria Gadelman, City Clerk