

Study Session
October 19, 2015
7:00 PM

A study session was held on October 19, 2015, at 7:00 PM by the Richmond City Council.

Council Members Present: Scott Snow, Karen Peters, Verlin Springer, Helen Feuerborn, Ezekiel Rodriguez and Doug McIntosh.

Staff present: Doyle Sobba, Marla Gadelman and Jake Strobel.

Guests Present: None.

ITEM OF DISCUSSION:

Review of Personnel Policies and Guidelines for the City of Richmond.

Doug McIntosh brought up that accusations of padding of timesheets was brought up at the Executive Session held during the October 13, 2015 Regular Meeting that needs to be addressed and investigated. Doug had talked with the Sheriff and an attorney regarding this matter. This matter will be placed on the November agenda as an executive session item.

Highlights of discussion:

Normal working hours for full time employees;
Banked hours;
Job descriptions are necessary for each position;
Vacation, sick leave, PTO.

A study session to continue review of the Personnel Policies and Guidelines for the City of Richmond is scheduled for November 2, 2015, at 7:00 PM

It was suggested that all council members take the "current" version home and highlight and make changes they suggest prior to the meeting on November 2, 2015.

No action was taken on any matters discussed.

Karen Peters made a motion to adjourn the study session. Doug McIntosh seconded the motion. Vote 5-0, motion passed. Time: 8:20 PM

APPROVED:

By: 

Shelden Snow, Mayor

ATTEST:


Marla Gadelman, City Clerk