

Regular City Council Meeting  
October 9, 2012  
7:30 PM

**Call to Order:** The Regular Meeting of the Richmond City Council was called to order by Mayor Shelden Snow.

**Council Members Present:** Verlin Springer, Mary Harris, Rick Weber and Mary Ann Platt. Claire Blackburn was absent from the meeting.

**Staff present:** Marla Gadelman and Jake Strobel.

**Guests Present:** Barbara Lane, Ken Manwarren, Connie Weber, Rick Howard, Donna Thompson and Ed Taylor.

**Public Comment:** Connie Weber announced that today's Ottawa Herald had an article about the Richmond Library. The library will have Halloween masks available to check out.

**Approval of Minutes of Meetings:** Verlin Springer made a motion to approve the minutes from the September 11, 2012, Regular Meeting. Mary Ann Platt seconded the motion. Vote 4-0, motion passed.

**Approval of Monthly Expenses:** After discussion, Rick Weber made a motion to approve the bills paid since the September 11, 2012 meeting. Mary Harris seconded the motion. Vote 4-0, motion passed.

**ITEMS OF BUSINESS:**

**1. Consider Resolution Waiving Accounting Requirements.** The Clerk explained the Resolution waived the requirement to comply with the GAAP accounting principles. Mary Ann Platt moved and Verlin Springer seconded that we waive the GAAP requirements and approve Resolution 12-R-1. Vote 4-0, motion passed.

RESOLUTION NO. 12-R-1

A RESOLUTION WAIVING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES FOR THE CITY'S AUDIT

WHEREAS, the City of Richmond, Kansas, has determined that the financial statements and financial reports for the year ended 2012 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Richmond City Council or the members of the general public of the City of Richmond, Kansas; and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements

and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2012.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Richmond, Kansas, in regular meeting duly assembled this 9th day of October, 2012, that the City Council waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Richmond, Kansas, for the year ended 2012.

BE IT RESOLVED that the Richmond City Council shall cause the financial statements and financial reports of Richmond, Kansas, to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

**2. City Clerk Certificate Institute and Conference.** Marla Gadelman, City Clerk, announced that the City Clerk Institute and Conference will be held from November 12 through November 16, 2012, in Wichita. The cost is \$460.00 and the hotel room would be \$89 per night. Marla Gadelman indicated that she really learned a lot last year and would like the opportunity to attend this year's conference. Mary Harris made a motion to allow Marla Gadelman to attend the City Clerk institute. Verlin Springer seconded the motion. Vote 4-0, motion passed.

**3. Employee Medical Insurance.** Council members were provided a spreadsheet prepared by the Clerk comparing coverage and premiums from several insurance companies. We currently have Blue Cross/Blue Shield of Kansas medical insurance. Blue Cross/Blue Shield premiums will be reduced and the coverage will remain the same because our policy is "grandfathered" and does not require benefits required under the healthcare mandate. If any changes are made to the policy the mandates would become a requirement and the premiums would increase. The healthcare mandates would be required under the other companies listed on the spreadsheet, so the premiums are higher than our current provider. After discussion Mary Ann Platt made a motion to continue employee medical insurance through Blue Cross/Blue Shield of Kansas. Rick Weber seconded the motion. Vote 4-0, motion passed.

**Staff Reports:** Jake Strobel reported that they recently had to overhaul both vacuum pumps at the sewer plant and everything is working correctly.

Jack Strobel reported that with the cooler weather the chlorine levels in the water coming to town have been jumping around. It has been a struggle to keep the chlorine levels up.

We have been doing some mowing and the lake looked good last weekend for the fishing tournament.

Local students were in town for volunteer community service last week. They picked up trash in the park and along the highway and washed windows for several businesses.

Doyle Sobba will be attending training on October 10. We are looking into some training for Jake to start his certification.

Marla Gadelman reported that she followed up with Rick Weber's concern of a cable on the ground behind his house with Zito Media. Zito Media indicated they would be in town within the

following week to fix the cable. While talking with Zito Media, Marla questioned why the franchise fees had not been paid since Zito Media purchased Galaxy Cable. All franchise fees due since Zito Media purchased Galaxy Cable in 2010 through the third quarter of 2012 have now been paid. The franchise fees will be paid quarterly in the future.

Marla Gadelman will be working with Federal Payments to see about accepting debit and credit card payments. There should be no cost to the City; any person using the service will be paying any fees charged by their credit or debit card company.

Rita Clary, Kansas Rural Water Association, has not completed the LMI survey, but hopes to get to it next week.

The City Clerk suggested that the City check into getting some "fund accounting" software to be able to properly track all transactions in the different funds of the City, such as water fund, general fund, sewer fund, special highway fund, recreation fund and library fund. This would also assist our auditors with their annual audit. Governmental Suites, which incorporates the fund accounting, utility billing and payroll into one program, has been highly recommended by other city clerks across the State. Marla spoke with the software developer and he informed her that there would be a training/meeting in Gossell, Kansas, on October 23. Marla requested permission to attend the training/meeting and look into the software further. The initial costs of the software is approximately \$600; annual costs for upgrades and support would be approximately \$600-\$800 plus the optional budgeting option. After discussion, Mary Ann Platt made a motion to allow Marla to attend the software training/meeting in Gossell. Mary Harris seconded the motion. Vote 4-0, motion passed.

**Council Comments and/or Reports.** No council comments or reports.

**Adjournment:** Verlin Springer made a motion to adjourn the meeting. Mary Ann Platt seconded the motion. Vote 4-0, motion passed. Time 8:00 PM

APPROVED:

By:   
Sheldon Snow, Mayor

ATTEST:

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Marla Gadelman, City Clerk